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## Report of the Head of Scrutiny and Member Development

### Scrutiny Board (Health)

Date: 21 December 2010

### Subject: Recommendation Tracking

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#### Electoral Wards Affected:

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

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## 1.0 Purpose

- 1.1 The purpose of this report is to provide a progress update on the Board's previous scrutiny inquiries and recommendations.

## 2.0 Background

- 2.1 In December 2006, the Overview and Scrutiny Committee agreed to adopt a new, more formal system of recommendation tracking, to ensure that scrutiny recommendations were more rigorously followed through.
- 2.2 As a result, each Scrutiny Board now receives regular reports on its recommendations from previous inquiries which have not yet been completed. This allows the Scrutiny Board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The Scrutiny Board will then be able to take further action as appropriate.
- 2.3 A standard set of criteria has been produced, to enable the board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions should help the Scrutiny Board to determine whether a recommendation has been completed and identify any further action required.

## 3.0 Recommendation tracking

- 3.1 Progress updates for the following scrutiny inquiries are presented for consideration of the Board:

- Promoting Good Public Health: The role of the Council and its partners (Appendix 2)
- Kirkstall Joint Service Centre (Appendix 3)

3.2 For each outstanding recommendation, a progress update is provided. In some cases there may be several updates, as the Scrutiny Board monitors progress over a period of time.

3.3 The Scrutiny Board is asked to:

- Consider the updates provided;
- Determine whether or not progress is satisfactory;
- Determine whether or not any additional work is required.

3.4 In deciding whether to undertake any further work, members will need to consider and balance other aspects of the Board's work programme.

3.5 In accordance with the wishes of the Board, relevant officers have been invited to attend this meeting to discuss the progress made against those recommendations outlined in the Board's Promoting Good Public Health inquiry report. However, where an appropriate officer is not in attendance, a full written response will be requested in relation to any issues raised by the Scrutiny Board.

#### 4.0 **Recommendations**

4.1 Members are asked to consider the progress updates provided against the Scrutiny Board's previous recommendations not yet completed (outlined in Appendices 2 and 3), and:

- 4.1.1 Identify and agree those recommendations which no longer require monitoring;
- 4.1.2 Identify any recommendations where progress is unsatisfactory and determine any action the Scrutiny Board may wish to take.

#### 5.0 **Background Papers**

- Kirkstall Joint Service Centre – Scrutiny Board Statement (April 2010)
- Promoting Good Public Health: The role of the Council and its Partners